

**MINUTES OF THE BOARD OF DIRECTORS OF THE  
SOUTH GRAND COMMUNITY IMPROVEMENT DISTRICT  
February 8, 2024**

**ATTENDANCE**

**BOARD MEMBERS PRESENT:** Bay Tran, David Bailey, Matt Ghio, Natasha Bahrami, JoJo Prapaisilapa, David McCreery, Rachel Presley, Kyla Pollard, Tim Boyle, and **Max McCreery** **ABSENT:** Lorenzo Andrade

**STAFF:** Rachel Witt

**GUEST:** Alderwoman Alisha Sonnier, Chelsea Méрта, Caran Hanks, Terri Mitchell, Klaus Rausch, and Cody Hayo

**1. Call to Order:** Ms. Bahrami called the meeting to order at 11:05am

**2. Minutes and Executive Director Report** Bahrami moved to approve the minutes for December 14, 2023. McCreery seconded the motion. The board approved the minutes. Ghio moves to approve the Executive Director's report. Bahrami seconded the motion. The board approved the Executive Director's report.

**3. Treasurer's Report:** Ms. Witt reported the balance sheet as of January 31, 2023, is \$412,292.59. Sales Tax collected thus far \$79,109.15 as of December 31, 2023. Payment has not been received from two property owners totaling \$23,324.06. Current fiscal year 52,953.51 has not been collected. Bahrami moves to approve the treasurer's report. Presley seconded the motion. The board approved the treasurer's report.

**4. Administration**

- A. Alderwoman Sonnier Update:** BB160 is in committee and will be discussed today on the suggested changes to obtaining a liquor license. The Unhoused Bill of Rights is being redrafted and Alderwoman Sonnier is going to other wards to get input and express that the bill is starting over to address housing for the unhoused.
- B. SGCA Internal Controls/Shred Policy:** Presley moves to approve the SGCA Internal Controls and Shred Policy. Ghio seconds the motion. The board approved the SGCA Internal Controls and Shred Policy.
- C. SGCID Shred Policy:** Bahrami moves to approve the SGCID Shred Policy. Ghio seconds the motion. The board approves the SGCID Shred Policy.
- D. RFP for Audit:** Ghio moves to approve the RFP for audit. Bailey seconds the motion. The board approves RFP for audit to go out to bid.

**5. Public Safety**

**6. Maintenance**

**A. SWT Design:** Rausch presented to the SGCID board two design options 90/10 and 70/30 for native plants. Hayo was present from Pretty City Gardens and Landscapes and expressed what plants are working and not and how we can reuse what plants are working to save on cost. Rausch, Witt, and Hayo will meet and report back to the Executive Board on cost options to update the district's landscaping.

**B. RFP for Landscaping:** Ghio moves to not go out to bid at this time per the internal controls due to Pretty City Gardens involvement with the redesign of the landscaping, who has been assisting SWT Design. RFP for Landscaping will go out to bid for fiscal year 26 instead (July 1, 2025-June 30, 2026). Bahrami seconds the motion. The Board approved to pause on going out to bid for Landscaping at this time.

**7. Capital Projects Status:**

**A. Bus Shelter:** Going to BPS for review February 2024

**B. Shade Structure:** Young Architects Forum is coming up with new options

**C. RFP draft with Commerce Bank:** Meeting will be schedule February 2024

**D. Pervious Pavers:** Engineering Drawings have been submitted to BPS

**E. Uplighting:** Installation February 19. Rope LEDs will be turned off starting February 19

**F. Wayfinding:** Terri Mitchell, Grown Agency attended the board meeting. Grown Agency new business on South Grand will be assisting the district with updating our brand and tagline. Caroline May, Founder will be attending meetings with Witt and Arcturis who was selected to create Wayfinding for the district.

8. Other Matters Appropriate to Come Before the Board

A. Caran Hands, Neighborhood Manager, provided hand outs on possible grant opportunities. Witt will send the link to the SGCID board.

**9. Adjournment** There being no further business, the meeting adjourned at 12:45pm

Respectfully submitted,

Matt Ghio  
Secretary  
South Grand CID